



Annual shutdown at Boliden Harjavalta

Instructions for contractors

20.4.2023

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Information about the annual shutdown at www.suurteollisuuspuisto.com

Boliden Harjavallan vuosihuolto 2023

Boliden Harjavallan vuosihuollossa työskennellään *Turvallisuus ensin*-periaatteella. Tältä sivulta löydät tärkeitä tietoja turvalliseen ja onnistuneeseen vuosihuoltoon.

Sivua päivitetään ennen vuosihuoltoa.



<https://www.suurteollisuuspuisto.com/vuosihuolto-boliden/>

Boliden Harjavallan vuosihuolto 2023

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Sivua päivitetään ennen vuosihuoltoa.



Aikataulut (päivitetty 13.3.2023)

	Kuparisulatto	Nikkelisulatto	Kuonarikastamo	Rikkihappotehdas 7	Rikkihappotehdas 8	Rikkihappotehdas 5	SO2-laitos
Alkaa	2.5.2023	22.5.2023	2.5.2023	2.5.2023	22.5.2023	2.5.2023	26.4.2023
Päättyy	10.6.2023	5.6.2023	10.6.2023	10.6.2023	5.6.2023	10.6.2023	10.6.2023
Kesto	40 vrk	15 vrk	40 vrk	40 vrk	15 vrk	40 vrk	45 vrk

Vuosihuollon dokumentit – päivitetään ennen 2023 vuosihuoltoa.

Kurssit	Turvallisuus	Kärtät	Ympäristö
<ul style="list-style-type: none"> Boliden Harjavallan vuosihuoltoperehdytys 2023 Suurteollisuuspuiston turvallisuuden yleisperehdytys Kuljettajaperehdytys 	<ul style="list-style-type: none"> Vuosihuollon turvallisuusasiakirja Vuosihuollon turvallisuusasiakirja (EN) Vuosihuollon turvallisuussuunnitelma Työmaasuunnitelma Boliden Harjavallan nostotöiden turvallisuusohje 	<ul style="list-style-type: none"> Aluerajaukset Kulkureitit Nostoaluekartta 	<ul style="list-style-type: none"> Jätteiden lajitteluohje Vuosihuollon pesuvesinäytteet Toimintaohje öljyvähinkoihin
Työkohdesuunnitelmat	Yhteystiedot	Instructions in English	
<ul style="list-style-type: none"> Rikastealue Kuivaamot Kupariliikkialue Konvertterit ja hallialue Anodiunit ja anodivalimo Kuonarikastamo Nikkelisulatto Rikkihappotehtaat 	<ul style="list-style-type: none"> Vuosihuolto-organisaatio Varaston aukioloajat ja yhteyshenkilöt 	<ul style="list-style-type: none"> Waste sorting guide 	

- An official **document** regarding the planning, preparations and execution of construction and installation work Required by the Finnish government.
- General and common information on safety is given in **the annual shutdown induction**, which must be completed by all contractor employees before arriving in the annual maintenance construction sites.
- **A work site plan** includes information of the process risks that must be taken into account while compiling work risk assessments.
- A work site plan is also used to give guidance at the work sites.

Foreign employees

- A posting company is obliged to submit a notification of workers posted to Finland to the occupational safety and health authority before work begins.
- If a posting contractor company neglects making the notification or it is submitted after work begins, it is grounds for imposing a negligence fee. [Notification of Posting of Workers](#) on the Regional State Administrative Agency's website.
- Everyone working at an annual shutdown construction site must have a tax number and must wear a photo ID displaying their tax number. A tax number can be requested from a Tax Administration Office or service line for tax numbers. Employers can request all of their employees' tax numbers at once. More information on the [Finnish Tax Administration's website](#).

ALKU system for access and driving passes

- A contractor company's contact person establishes a company profile to the ALKU system. This requires the following information:
 - *Company name and VAT number*
 - *Accident insurance company and insurance number*
 - *Company address*
 - *A contact person in the company; phone number and e-mail address* ► *One the company is established in the ALKU system, user identification will automatically be sent to the contact person's e-mail address*
 - *The company's occupational health care service, address and phone number*
- After receiving user identifications, a contractor company's contact person can search, add and edit the employees' informations in the ALKU system.
- The following information is needed to add a new person to the system:
 - *Whole name of the person*
 - *Date of birth*
 - *Tax number*
 - *Phone number*
 - *E-mail address*
 - *Homeland, address in the homeland and in Finland*
 - *Valid payment card information*
- The contact person submits access pass applications for the added persons and the application is sent to the chosen customer company's contact person for approval.
 - *A person must be added to the system before applying for an access pass or other permits.*
- Driving permits are applied for in the same way; first, a vehicle is added for the company in the system and then a driving permit is requested for the vehicle/driver in question.

The Suurteollisuuspuisto industrial park's training portal

- Each employee registers personally at the training portal. The training portal service retrieves information from the ALKU system based on the tax number and lastname of the user. A personal data form will open if your company has added personal details to the ALKU system.
- You can choose from two language options, Finnish and English, in the training portal.
- After registering, a course library opens, which includes all courses required in the industrial area. The following courses must be completed upon arrival to the annual shutdown.
 - *Suurteollisuuspuisto general safety induction*
 - *Boliden Harjavalta's annual shutdown induction 2023*
- [To the training portal](#)

Arrival in the industrial area

- Upon arrival, report to Boliden Harjavalta's access pass point, which is located in the bunkhouse village at Huovintie road. Access passes and diving permits are granted between **April 24 and June 2 on weekdays from 6 am to 3 pm.**
- At the access pass point, you must present an identity card, an occupational safety card and a certificate of a completed annual maintenance induction. Your Suurteollisuuspuisto general safety induction must also be in effect. Provided that all is on order, you will receive an access pass, locker room key and an annual shutdown sticker to be attached to your safety helmet.
- If you are unable to collect the access pass during the opening hours of the access pass point, please inform the guards at the Main Gate (tel. +358 2 535 8200) in due time and agree on when you will collect your access pass.

Questions? Contact us!

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Te Pb
Co Ag
Ni
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